

**LSAC Misconduct and Irregularities in the Admission Process**

**Investigation Referral Form**

Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

LSAC Number: \_\_\_\_\_

**Please check the appropriate boxes in Sections I - IV**

**I. Allegation:**

- altered, unauthorized, and/or non-authentic letter of recommendation
- misrepresentation on the law school application
- biographical information discrepancy
- ethnicity discrepancy
- undergraduate disciplinary record misrepresentation
- criminal record misrepresentation
- prior law school matriculation misrepresentation
- academic record/ history misrepresentation
- non-authentic and/or altered transcripts
- other (specify) \_\_\_\_\_

**II. Supporting Physical Documentation Relevant to the Allegation (Please check the appropriate box)**

- correspondence
- applicant records, i.e., transcripts, forms
- other (specify) \_\_\_\_\_

**III. Supporting Non-Physical Documentation Relevant to the Allegation:**

- telephone conversation: notes/memo
- contact with applicant: notes/memo
- other (specify) \_\_\_\_\_

**IV. Enclosures:**

- cover letter (Required)
- evidence, i.e., altered, unauthorized, and/or non-authentic letter of recommendation; law school application showing misrepresentation; altered transcript; acknowledgment of LOR card, etc.
- other (specify) \_\_\_\_\_

**V. Name of Referring Law School:** \_\_\_\_\_ **Contact Person (please print):** \_\_\_\_\_

**Referral Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Please Return to:**

Sharon L. Kemble  
Director of Contracts and Archives  
Law School Admission Council  
662 Penn Street  
P.O. Box 40  
Newtown, Pennsylvania 18940  
Phone: (215) 968-1204  
Fax: 215-968-1277

**N.B.** LSAC will proceed to charge this applicant, if appropriate, on the basis of this submission. It is the responsibility of the law school to notify LSAC in writing if the law school wishes to submit additional information.