



Instructions for Fee Waiver Applicants

Canadian citizens who need a fee waiver for LSAC services must seek a waiver from a Canadian LSAC-member law school (even if you plan to apply to US law schools for admission). Fee waivers for Canadian citizens cannot be granted by financial aid offices of undergraduate institutions, ABA-approved law schools, non-ABA-approved law schools, prelaw advisors, LSAC, or any other individual or organization. Allow sufficient time for the law school to process and return the form to you in order to meet the applicable test registration receipt deadline.

To request a fee waiver, complete the application on the reverse, which determines your financial status, and submit it to a Canadian law school admission officer, who will determine your eligibility. Fill out the application completely and accurately. Be sure to sign and date the application. Any misrepresentation of information on the application is subject to LSAC misconduct and irregularities proceedings. Retain a copy of the application for your records. If you wish to submit other information to support your request for a fee waiver, you may do so. Submit the completed fee waiver application and any other information you wish to provide directly to the admission office of a Canadian LSAC-member law school.

If the law school grants your request for a fee waiver, it will cover the following LSAC services only:

- two LSAT®s per two-year fee waiver period; and
- one copy of *The Official LSAT SuperPrepII™*.

In the event that you are applying to US law schools and are seeking a waiver for the LSAC Credential Assembly ServiceSM (CAS), if you are eligible, this fee waiver application will cover one registration for CAS, including a total of four law school reports, the Letter of Recommendation Service, and access to electronic applications for all ABA-approved law schools.

After the law school has approved your application for a fee waiver and has returned the approved application to you, please do the following:

- Submit **only** the completed fee waiver application. Mail your request to LSAC, 662 Penn Street, PO Box 2001, Newtown, PA 18940-0981, or fax your request to 215.504.1432. Once your fee waiver is processed, you can register online at LSAC.org. A credit card will be required for any fees not covered by the fee waiver. All credit card payments will be charged in US dollars.

Note: If you are registering for a particular test date, your approved fee waiver must be received by the applicable LSAT registration receipt deadline. Deadlines can be found at LSAC.org or by calling 215.968.1001.

General Guidelines for Determining Eligibility

To be considered for a fee waiver, the income and financial support you have received from all sources during the year preceding your fee waiver request must not exceed the amount normally required to provide for your basic needs (food, clothing, and shelter) at a subsistence level where you have been living. Bank accounts, RRSPs, and assets that can be readily converted into cash or used as security for a loan are regarded as income. Examples of applicants who will normally be considered for a fee waiver include:

- a) applicants who are currently receiving social assistance or welfare payments from the government; and
- b) applicants whose total income from all sources, including student loans, bursaries, and scholarships, is below the levels established by the Canada Student Loan Program.



2017–2018 LSAC Fee Waiver Application—Canadian

Do not use this form after April 15, 2018.
(Please print or type using black ink.)

For Law School Use Only

School Name

School Code

Action: Approved Denied Financially Ineligible Other

Date of Action

School Official (please print Name)

Signature

Section A—Applicant Information

Last Name

First Name

Middle Initial

Address:

City

Province or State Code

Postal or Zip Code

Phone

Social Insurance Number

LSAC Account Number

Race/Ethnicity (Optional)

Sex (Optional): Male Female

Marital Status: Single Married Divorced Widowed

Birth Date (MM/DD/YY): Month Day Year

Are you a Canadian citizen? Yes No

Name of school you are currently attending (if applicable)

Occupation

Employer's Name

Employer's Phone Number

Annual Salary

Section B—Applicant’s Spouse Information (Married applicants must provide requested information about spouse.)

Last Name

First Name

Middle Initial

Occupation

Employer’s Name

Employer’s Phone Number

Annual Salary

Section C—Financial Condition of Applicant and Spouse

Taxable income from Revenue Canada form that includes annual salary, wages, tips, interest income, welfare, and other compensation:

Taxable Income	Year		
	2014	2015	2016
Applicant			
Applicant’s Spouse			
Total			

Number of exemptions claimed by applicant in 2014 in 2015 in 2016

Amount of financial aid awarded to applicant this year (if applicable)

Value of Assets	Investments/ Cash	Home Equity	Other Real Estate	Business/ Farm	Other	Total
Applicant and Spouse						

Current Debt	Credit Cards	Student Loans	Mortgages	Other Loans	Unpaid Medical	Total
Applicant and Spouse						

Note: Law School Admission Council (LSAC) will not process this form if this statement is not signed or has been modified or altered in any way.

I hereby certify that the information provided above is accurate and complete to the best of my knowledge. I agree to give proof of the information that I have provided on this application if requested to do so. I realize this proof may include a copy of my income tax return. I understand that falsification of information on this form is subject to LSAC misconduct and irregularities proceedings.

Signature of Applicant _____

Date