

THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
UNC-CH Law School Info Fair
Wednesday, November 7, 2018, 1:00 p.m.–4:00 p.m. EST

ORGANIZER

University Career Services, UNC-Chapel Hill

Karen Thompson, Event / Marketing Coordinator

karent@email.unc.edu

Contact phone number prior to event: 919.962.8059

Contact phone number day of event: 919.962.6507 (office reception can assist)

Registration available in Handshake at <http://bit.ly/2018UNCLawFair-EmpReg>

EVENT LOCATION

The event will be held in the Student Union, Great Hall, Chapel Hill.

EVENT INFORMATION

- A confirmation email will be sent to all registrants or their coordinators listed on the registrations, prior to the event. The confirmation packet will include parking directions, shuttle instructions, agenda, lodging info.
- We typically expect anywhere from 200–400 students for the event. This event is open to anyone interested in going to law school, so there may be students from other local universities there.
- Internet Wi-Fi is provided.
- Lunch will be provided.

DRIVING INFORMATION

Driving instructions will be provided to registrants in the confirmation packet. There is no traffic obstruction scheduled at this time. Updates will be provided if any changes arise.

PARKING

- A confirmation email will be sent to all registrants or their coordinators listed on the registrations, prior to the event. The confirmation packet will include parking directions, shuttle instructions, agenda, lodging info.
- If you must drop material off prior to the beginning of the event, you may do so between 11:30 a.m.–1:00 p.m. on the day of the event, but we are not responsible for your parking when doing that. There is an ATM Circle Drive behind the building, and you may park there at a metered space to unload. We are not responsible for tickets or towing. You will be provided with a parking spot in the confirmation packet and that location is approximately two city blocks east of the venue. *We advise you to bring your items on the shuttle bus with you. The driver will help with loading if you need assistance.

SHIPPING MATERIALS

We utilize a shipping vendor, Southern Exhibition Services, but the rates are extremely high.

Shipping info will be included in the confirmation packet. We advise you to bring your items with

you when you come and only bring what you think you will hand out to students. We do not take literature back to our office so items left behind will be recycled. **Please do not ship items to the venue or to the Career Services office, as they will be refused and sent back to sender.**

HOTEL

A lodging list will be provided in the confirmation packet that will be sent prior to the event. If it is needed sooner, please request that it be sent to you. Email karent@email.unc.edu to request for it. Most of the hotels in our area do offer discounted rates for employers and representatives recruiting at UNC-Chapel Hill. Just request it. Tell them the event that you are participating in and you should receive their discount.