# THE UNIVERSITY OF OKLAHOMA

OU Law Fair
Wednesday, October 24, 2018, 11:00 a.m.-2:00 p.m. CST

**ORGANIZER** 

Contact information prior to event: Lori DeKalb, Pre-Law Advisor

loridekalb@ou.edu 405.325.1596

Contact information day of event: Lori DeKalb, Pre-Law Advisor

405.919.6397

# **EVENT LOCATION**

University of Oklahoma Oklahoma Memorial Union Molly Shi Boren Ballroom 900 Asp Ave. Norman. OK 73019

Representative check-in and table set up will begin at 10:00 a.m. The Molly Shi Boren Ballroom is located on the 3rd floor of the Union. Campus map

## **EVENT INFORMATION**

- Attendance Expectations: Over 150 students attended the last Law Fair in 2016.
- Internet access: Wireless internet access will be available. Instructions will be provided.
- Snack or meal information: A barbeque buffet luncheon will be served in the Heritage Room of the Union from 11:30 a.m. to 1:30 p.m. (come and go as you please) that includes sliced brisket, chicken, tossed green salad, roasted red potatoes, baked beans, peach and cherry cobbler. Please notify law fair site organizer if you have special dietary needs no later than October 17, 2018.

#### **DRIVING INFORMATION**

Directions from I-35: Exit East on Main Street (Exit 109). Travel east on Main Street (approx. 1/3 mile) to 24th Ave. N.W. Turn south (or right) onto 24th Ave. N.W. Travel approx. ½ mile to Boyd Street. Turn east (or left) onto Boyd Street. Travel east on Boyd (approx. 2 miles) to Asp. Turn right onto Asp. The Union is the third building on your right.

## **PARKING**

If driving, plan to arrive early to allow time to find parking. Parking on campus is limited. The closest parking garage is connected to the Union, located at 900 Asp Ave. If the Union garage is full, the next two closest parking garages are the Asp Parking Facility, (located in area E7 on the campus map, link below), and the Elm Parking Facility (located in area B3 on the campus map). Recommended: If taking Uber, Lyft, or another ride sharing option, request drop off at 900 Asp Ave., Norman, OK, 73019. The Union is third building south of Boyd St. on the west side of Asp Ave.

## **SHIPPING MATERIALS**

If you would like to ship your materials ahead of time, please mark them "LAW FAIR" and mail them to the following address:

Oklahoma Memorial Union ATTN: Cindy Smith 900 Asp Ave., Suite 428 Norman, OK 73019

Due to limited space, we request that materials be delivered **no earlier than October 15, 2018**. We will place your materials at your table in the ballroom on the morning of the Law Fair. Please make sure your school name is clearly indicated and allow plenty of time for the delivery of your materials.

#### HOTEL

If you are unfamiliar with the Norman area, please visit the <u>Visitor Center</u> for information on hotels, dining, shopping and entertainment. All major hotel brands are available in Norman. For those who would like to see more of Norman, please see <u>Visit Norman</u>.