Spelman College Spelman College Law School Fair October 16, 2019 3:00 PM – 6:00 PM, EST

ORGANIZER

Contact information before the event LaTonya O'Neal Contact information day of event – LaTonya O'Neal

REGISTRATION INFORMATION

Registration Link

EVENT LOCATION <u>Accessibility to Manley College Center</u> PLEASE NOTE, THERE IS NO ELEVATOR IN THE MANLEY STUDENT CENTER!

You will have to climb a number of steps or walk around the Manley Student Center to enter through the back entrance to gain entry to the upper concourse. You will be responsible for getting materials from your vehicle to the Manley Center. Unfortunately, assistance may not be available.

Graduate School Table Dimensions

• Display tables are 6 ft. x 18 in.

• Spacing between tables will be limited, please do not bring elaborate displays

Link to local/campus map - Campus Map

Internet access - Guest wifi will be provided

Snack or meal information – registration fee covers meal in student cafeteria and lite hors devourers

Transportation/Directions/Parking - Directions to campus (Directions)

Parking fees are NOT included in the registration fee. Parking may be limited due to other activities taking place on campus. The fee for both the Spelman and Morehouse College parking deck is \$3.00 per day (cash preferred). The closest parking deck to the Manley Center is located on Spelman's campus (West Parking Deck, P1).

PARKING

For those using GPS, the following address will bring you directly to our entrance:

440 Westview Dr. S.W. Atlanta 30310

SHIPPING MATERIALS

Feel free to ship your Graduate School fair materials to the following address:

Office of Career Planning and Development LAW SCHOOL FAIR c/o LaTonya O'Neal Spelman College 350 Spelman Lane, S.W., Box 10 Atlanta, GA 30314 If you have materials left over after the fair that need shipping, please bring them to the check-in table. PLEASE HAVE A RETURN LABEL PREPARED FOR THE SHIPMENT. We will transport your package(s) to the mail center the day after the fair.