

# The University of Texas at San Antonio (UTSA)

November 2, 10:30am-1:30pm, CST

## ORGANIZER

Contact information prior to and the day of the event: Dr. Ana Alvarez, [ana.alvarez@utsa.edu](mailto:ana.alvarez@utsa.edu).

## REGISTRATION

Please see registration information at the [SWAPLA](#) website.

Questions regarding caravan registration process should be directed to SWAPLA Swing Organizer, [Ana Alvarez](#)

## EVENT LOCATION

H-E-B UTSA Student Union [Ballrooms 1 and 2](#) are located on the [UTSA Main \(1604\) Campus](#) across the [Ximenes Garage](#). Hourly parking is \$2.50 per hour. The Ximenes Garage pay stations are located at the stairwell and outside the cashier station. Payment is required before returning to the vehicle. The [Harris Room](#), where lunch will be served, is located on the second floor of the H-E-B Student Union.

**Expectation on Attendance:** In 2019, our Law Fair attracted over 250 prospective law students from UTSA and other universities in the greater Central Texas region. UTSA student population reflects the diversity of San Antonio.

## WIFI ON CAMPUS

Wireless access will be available in H-E-B UTSA Student Union Ballrooms 1 and 2. Our volunteer team will be happy to assist if needed.

## MEAL OFFERED DURING THE FAIR

A BBQ lunch will be served in the [Harris Room](#), from 12:30pm to 1:30pm (come and go as you please). The luncheon includes BBQ Brisket or BBQ chicken. For those with vegetarian diet, a Baked Potato (no bacon bits) and Tossed Salad (no bacon bits) with Ranch Dressing may be served. All meals will come with pinto beans, potato salad, coleslaw, dill pickles, marinated onions, jalapeno peppers, rolls and/or rye bread. Iced tea will also be available.

Please notify law fair site coordinator, Dr. Ana Alvarez, if you have special dietary needs **no later than October 15**. Requests made after this date may be accommodated only if time and staffing permit. If you prefer, there are also other [food options](#) served at UTSA.

## DRIVING AND TRAVEL INFORMATION

*TRAVEL TO SAN ANTONIO.* The closest airports to UTSA are SAT and AUS. Both airports service major carriers as well as offer multiple modes of transportation (Lyft, Super Shuttle, taxi, etc.) from airport to lodging. If you are coming from Waco, the driving distance to San Antonio is approximately 143 mi, or a 3hr drive.

*TRAVEL TO SAN MARCOS AFTER THE LAW FAIR.* Travel to San Marcos, TX after the Law Fair can be done Wednesday afternoon. The driving distance from San Antonio to San Marcos is approx. 50 mi, or a 1hr drive.

## PARKING

### CAMPUS PARKING/RIDE SHARE DROP OFF INSTRUCTIONS

If driving, plan to arrive early to allow time for parking. You may park at the [Ximenes Garage](#), (XAG) located between the H-E-B UTSA Student Union (UC) and Applied Engineering and Technology buildings. The XAG is the closest to the H-E-B UTSA Student Union. If taking a ride sharing option, request drop off at the entrance of the Ximenes Garage. The [H-E-B UTSA Student Union](#) building is across. Take the outside stairs of the H-E-B UTSA Student Union and enter the double glass door. Ballrooms Galleria is right there. An accessible route is available once you exit the Ximenes Garage, just take a right across the crosswalk and you will see the H-E-B Student Union building. Continue on the sidewalk, and you will find the ramp located on the right side of the building. The ramp will take you directly to Ballrooms Galleria.

**SHIPPING MATERIALS**

One UTSA Circle  
Central Receiving Services, CRW 1.01.00  
San Antonio, TX 78249  
LAW SCHOOL FAIR - [from: YOUR SCHOOL'S NAME]  
Attention: Dr. Ana Alvarez

Due to limited space, we request that materials are delivered to UTSA between October 20 and October 31<sup>st</sup>, 2022. We will place your materials at your table in the ballroom on the morning of the Law Fair. Please make sure your school's name is clearly indicated and allow plenty of time for the delivery of your materials.

**HOTEL**

If you are unfamiliar with the San Antonio area, please visit UTSA's Visitor Page for information on [hotels](#) or [restaurants](#). For those who would like to see more of San Antonio, please see our local [visitor's bureau website](#)