

Australian Fee Waiver Instructions

Australian citizens who need a fee waiver for LSAC services must seek a waiver from Melbourne Law School (even if you plan to apply to US or Canadian law schools for admission). Allow sufficient time for the law school to process and return the form to you in order to meet the applicable test registration receipt deadline. Do not register for a test until you know the status of your fee waiver, which can be found at [LSAC.org](https://lsac.org).

To complete the fee waiver application, you will need to:

- obtain an LSAC account number by establishing an account at [LSAC.org](https://lsac.org)
- complete the application on the following two pages completely and accurately
- attach any documentation as appropriate
- sign and date the application
- retain a copy for your records
- submit it to Melbourne Law School
- check the status of your fee waiver at [LSAC.org](https://lsac.org)*

Note that any misrepresentation of information on the application is subject to LSAC misconduct and irregularities proceedings.

Depending on the category you apply for, you may need to submit other information to support your request for a fee waiver. Submit the completed fee waiver application and any other information directly to Melbourne Law School either by email to law-admissions@unimelb.edu.au; by mail to Academic Support Office, Level 6, Melbourne Law School, the University of Melbourne, Victoria 3010; or in person at the Academic Support Office, Level 6, Melbourne Law School, 185 Pelham Street, Carlton, Victoria.

If the law school grants your request for a fee waiver, it will cover the following LSAC services only:

- two LSATs per two-year fee waiver period;
- one LSAT Writing™; and
- a one-year subscription to [LSAC's Official LSAT Prep PlusSM](https://lsac.org/lsac-official-lsat-prep-plus), which provides access to more than 60 practice tests in the authentic Digital LSAT environment
- Note: Free Khan Academy Official LSAT® Prep is available at khanacademy.org/LSAT.

In the event that you are applying to US law schools and are seeking a fee waiver for the LSAC Credential Assembly ServiceSM, this application will cover, if you are eligible, one registration for the Credential Assembly Service, including a total of six law school reports, the Letter of Recommendation Service, and access to electronic applications for all ABA-approved law schools.

After the law school has approved your application for a fee waiver and has returned the application to you, submit the approved fee waiver application to LSAC at LSAC, 662 Penn Street, PO Box 2001, Newtown, PA 18940-0981, USA; or fax it to 0011.1.215.504.1432; or scan it and attach it as a PDF to an email to AustraliaFeeWaiver@LSAC.org. **Note:** LSAC has been receiving approved fee waiver applications directly from the University of Melbourne; therefore, submitting your approved application to LSAC may not be necessary.

*You can track your status by going to [LSAC.org](https://lsac.org) and logging into your account. Once your fee waiver status is known, you may register for LSAC services online at [LSAC.org](https://lsac.org). A credit card will be required for any fees not covered by the fee waiver. All credit card payments will be charged in US dollars.

General Guidelines for Determining Eligibility

Please note that submission of this application does not provide automatic entitlement to a fee waiver. All applications will be assessed individually.

Recognition as an Indigenous Australian

No documentation is required for this category, but your status may be verified by the University of Melbourne's Centre for Indigenous Education.

Disadvantaged Socioeconomic Circumstances

Your application will be assessed on the basis of your application and the supporting documents.



Australian Fee Waiver Application

(Please print using black ink.)

For Law School Use Only

School Name: **Melbourne Law School, The University of Melbourne**

School Code: **0401**

Action: Approved Denied Ineligible Other

Date of Action (DD/MM/YY) _____

School Official _____
Name (please print)

Signature

Applicant Information (Please fill out sections A, B, and C.)

Section A—Applicant Details

Last name _____ Given Name _____

Address _____

Suburb _____ State _____ Postcode _____

Phone _____ Email _____

Date of Birth (DD/MM/YY) _____ Sex Male Female

Name of course and university currently enrolled (if applicable)

LSAC Account Number _____

Section B—Category(ies) Applying For

You may apply under one or more of the following categories:

RECOGNITION AS AN INDIGENOUS AUSTRALIAN Yes No

Are you of Aboriginal and/or Torres Strait Islander descent?

Do you belong to and identify with an Indigenous Australian community?

Please state the name of your Indigenous Australian community:

DISADVANTAGED SOCIOECONOMIC CIRCUMSTANCES Yes No

Are you currently experiencing socioeconomic hardship?

Are you currently in receipt of a Centrelink benefit?

Please describe your socioeconomic circumstances in the text box on the following page. The statement should not exceed 500 words.

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DOCUMENTATION REQUIRED FOR DISADVANTAGED SOCIOECONOMIC CIRCUMSTANCES CATEGORY

If you are currently in receipt of a Centrelink benefit, please provide certified notification of your Centrelink benefit that is no more than three months old.

If you are not currently in receipt of a Centrelink benefit, please provide a statement of support that outlines the details of any financial circumstances that adversely affected you and/or your family. The statement of support must be completed by a responsible independent source (who is not related to you) with knowledge of your socioeconomic disadvantage. Examples of suitable sources may include your doctor, lawyer, accountant, social worker, counselor, religious or community leader, or teacher.

Section C—Declaration and Signature

I declare that all the information I have provided on this application form is correct.

I declare that all supporting documentation provided is complete and unaltered.

Applicant Signature: _____ Date: _____