



## 2018–2019 LSAC Verification of Nonfiling Form

LSAC has received your request to be considered for a fee waiver. When you entered your financial information on your request, LSAC guidelines considered you to be either of independent status or of dependent status (if you were required to complete income information for your parents).

It is necessary that each relevant person (including applicant) submit a copy of their 2017 federal income tax form to LSAC. However, if any relevant person was not required to file a 2017 federal tax form, he or she must follow the procedure outlined below.

1. To obtain acceptable proof of nonfiling, you (your spouse, and/or your parents, if applicable) will need to contact the Internal Revenue Service at [www.IRS.gov](http://www.IRS.gov). On the IRS homepage click on the 'Get Your Tax Record' link and then click on a link for 'transcript types'. Under transcript types you will find the instructions to request a 'Verification of Nonfiling Letter' using either the 'Get Transcript Online' link (from the previous page) or the IRS Form 4506-T. Do not send the IRS Form 4506-T to LSAC.

2. Each nonfiler must sign and date the appropriate section of the certifying statement below.

3. Submit your (your spouse's, and/or your parents', if applicable) nonfiling proof along with this form, your Tax Form(s) Cover Sheet (or if applicable, Appeal Cover Sheet) and any other required documentation to LSAC.

**NOTE: Be advised, the IRS states that Verification of Nonfiling Letters are not available until after June 15th for the current tax year (for example, after June 15, 2018 for the 2017 tax year). Reporting of services ordered will be delayed until fee waivers have been finalized.**

Any falsification of information presented to LSAC in consideration of a fee waiver application is subject to LSAC misconduct and irregularities proceedings.

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Applicant Name: \_\_\_\_\_  
(Please print name)

LSAC account number or last four digits of Social Security number: \_\_\_\_\_

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Signatures of all relevant nonfilers are required below.

I certify that I have not filed, and will not file, a 2017 federal income tax form:

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_  
(I have enclosed IRS verification of my 2017 nonfiling status)

SPOUSE: \_\_\_\_\_ DATE: \_\_\_\_\_  
(I have enclosed IRS verification of my 2017 nonfiling status)

MOTHER: \_\_\_\_\_ DATE: \_\_\_\_\_  
(I have enclosed IRS verification of my 2017 nonfiling status)

FATHER: \_\_\_\_\_ DATE: \_\_\_\_\_  
(I have enclosed IRS verification of my 2017 nonfiling status)

**This form will be returned if it is received without acceptable IRS verification.**